



## Pre-Application Meeting (PREAPP)

**Achieving the Community Vision through Excellence, Dedication and Service**  
*Comments will be returned in 10 business days and a pre application meeting will be scheduled at the next available time. Meetings are held on Tuesdays afternoons starting at 2 PM.*

### Applicant Information

**APPLICANT:** Russell B. Hall **COMPANY:** Highline C.M., Inc.  
**PHONE:** 303-889-0044 **E-MAIL:** highlineeng@aol.com  
**ADDRESS:** 9928 Bluestar Drive **CITY/ZIP:** Parker, CO 80138  
**APPLICANT'S SIGNATURE:** *Russell B. Hall*

### Owner Information

**OWNER:** DEREK MEMMEN **COMPANY:** 113 M LLC  
**PHONE:** 303-901-7181 **E-MAIL:** DMEMMEN@MSN.COM  
**ADDRESS:** 667 N. RIDGE ROAD **CITY/ZIP:** CASTLEROCK, CO  
**OWNER'S SIGNATURE:** *Derek Memmen* 2-10-21

### Property Information

**SITE ADDRESS/GENERAL LOCATION:** 1/4 Mile North of E. Plum Creek Pkwy., 1/2 Mile Southwest of N. Ridge Rd.  
**CURRENT USE:** Vacant  
**CURRENT ZONING:** PD (if zoning is PD, give name) Young American  
**PROPERTY SIZE:** 113 Acres or \_\_\_\_\_ S.F.

### Submittal Requirements

- Provide a written description of the proposed project. Include information such as proposed uses, building square footage, number of parking spaces, amount of open space, minimum lot size, average lot size, etc.
- Provide a conceptual site plan or bubble diagram. Include information such as location building footprints/use areas, location of access points, location of open space, sidewalks, elevation of buildings, location of detention ponds, etc.
- Provide a list of questions for which you want specific answers.

### Project Information (to be completed by staff)

- |  |  |
|--|--|
| <input type="checkbox"/> Annexation and Zoning     | <input type="checkbox"/> PDP Amendment <input type="radio"/> Major <input type="radio"/> Minor                               |
| <input type="checkbox"/> Straight Rezone           | <input type="checkbox"/> Use by Special Review <input type="checkbox"/> Plat <input type="checkbox"/> Construction Documents |
| <input checked="" type="checkbox"/> Site Plan for: | _____ <b>Commercial</b> (office, retail, restaurant, automotive, industrial)   |
|  | <u>X</u> _____ <b>Residential</b> (single-family, multifamily, townhouses, duplexes)   |

The checklist for the above identified process has been provided to the applicant. To schedule a submittal meeting please contact the Town staff member identified below. Pre-Application meetings are valid for one year.

Project Manager Name \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
 Meeting Date \_\_\_\_\_ Date Accepted \_\_\_\_\_