



Board of Adjustment Meeting Minutes - Draft

Vice-Chair Mindy Bandimere-Jordan
Boardmember Susan MacAfee
Boardmember Steve Thayer
Boardmember Michael Bartlett
Boardmember Nicholas Moore

Thursday, August 6, 2026

6:00 PM

Town Hall
100 N. Wilcox Street
Castle Rock, CO 80104

This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed. If you are unable to access any portion of these materials due to a disability as defined under Colorado House Bill 21-1110, please call us at 303-663-4440, email the Town's accessibility team at accessibility@CRgov.com or submit an accommodation request form: CRgov.com/A11yRequest.

**** ALL TIMES ARE APPROXIMATE ****

DINNER FOR BOARD MEMBERS

CALL TO ORDER

ROLL CALL

Staff in attendance 2: Tammy King and Carissa Ahlstrom

Present 3 - Boardmember Steve Thayer, Boardmember Michael Bartlett, and Boardmember Susan MacAfee

Not Present 2 - Vice-Chair Mindy Bandimere-Jordan, and Boardmember Nicholas Moore

CERTIFICATION OF MEETING

APPROVAL OF MINUTES

[BOA 2026-008](#)

May 7, 2026 Board of Adjustment Meeting Minutes

Moved by Boardmember Thayer, seconded by Boardmember Bartlett, to Approve BOA Topic BOA 2026-008 as presented. The motion passed by a vote of:

Yes: 3 - Boardmember MacAfee, Boardmember Thayer, and Boardmember Bartlett

ELECTION OF OFFICERS, ETC.

[BOA 2026-010](#)

Election of 2026-2027 Board of Adjustment Chair

Moved by Boardmember MacAfee, seconded by Boardmember Thayer, to Approve Susan MacAfee as Chair Pro Tem with the absence of Bandimere-Jordan and Moore. The election of Chair and Vice-Chair will take place at the next meeting. The motion passed by a vote of:

Yes: 3 - Boardmember MacAfee, Boardmember Thayer, and Boardmember Bartlett

Not Present: 2 - Bandimere-Jordan, and Boardmember Moore

PUBLIC HEARING ITEMS

[BOA 2026-009](#)

**Request for Approval of Variance from the Maximum Allowed
Fence Height Zoned
R-1 (Single Family) 249 S Larkspur Drive**

Moved to continue BOA 2026-009 to the next Board of Adjustment meeting on
September 3, 2026, by Susan MacAfee. All members in favor.

TOWN COUNCIL UPDATE

BOARD MEMBER ITEMS

ITEMS FROM STAFF

Tammy informed the Board that the next meeting scheduled for September 3rd,
2026, will hold 3 items on the agenda. The 18th of August, zoning is taking
Municipal Code updates before Town Council.

ADJOURN TO STUDY SESSION: LEGAL TRAINING

Legal training moved to next meeting scheduled for September 3rd.

**Moved by Boardmember MacAfee, seconded by Boardmember Bartlett, to Approve
to adjourn and move legal training to the next meeting. The motion passed by a
vote of:**

Yes: 3 - Boardmember MacAfee, Boardmember Thayer, and Boardmember Bartlett